



January 10, 2012

Re: Alaska Medicaid Pharmacy Cost of Dispensing Survey

To: Alaska Medicaid Chain Pharmacy Providers:

The Alaska Department of Health and Social Services has contracted with Myers and Stauffer LC to conduct a pharmacy dispensing cost survey as part of the process to evaluate the cost of dispensing for prescription medications in the state of Alaska. All Alaska Medicaid pharmacy providers are required to participate in the survey.

Enclosed are several copies of the “Alaska Medicaid Pharmacy Cost of Dispensing Survey”. Please review the survey instructions. You may respond to the survey using either a paper or electronic format. In past surveys performed by Myers and Stauffer, many pharmacy chains have preferred to respond to the survey in an electronic format.

We have also enclosed a listing of the names and addresses of your pharmacies that participate in the Alaska Medicaid program that are located in the state of Alaska. Pharmacy information is presented as shown in records from the Alaska Department of Health and Social Services. If this list is inaccurate, please notify Myers and Stauffer.

If you prefer to respond in a paper format: You must submit a completed survey for each store on the attached list. If you will require additional survey forms, please contact Myers and Stauffer for forms or make additional copies as needed. Please send completed forms to:

Myers and Stauffer LC
Certified Public Accountants
11440 Tomahawk Creek Parkway
Leawood, Kansas 66211

You may return the surveys using the enclosed Business Reply Label with any envelope. Postage will be paid by Myers and Stauffer.

If you prefer to respond in an electronic format: You will still be required to submit survey data for each store on the attached list using an Excel spreadsheet template provided by Myers and Stauffer. To obtain the Excel spreadsheet, send a request by e-mail to disp_survey@mvlc.com or contact Myers and Stauffer staff directly (contact information below). Surveys that are completed electronically may be submitted via e-mail.

Whether you complete the survey in either a paper or electronic format, we recommend that you retain a copy of the completed survey forms for your records. Also, please describe any cost allocations used in preparing the income statement such as administrative expense, etc. Warehousing and distribution costs should be shown in cost of goods sold or listed separately.

Pharmacies are encouraged to return the requested information as soon as possible, but no later than February 29, 2012.

It is very important that pharmacies respond with accurate information. All submitted surveys must be reviewed and validated by staff at Myers and Stauffer. If our review yields the need for additional inquiries, Myers and Stauffer staff will contact you. Additionally, Myers and Stauffer staff will be performing additional review procedures for a limited number of pharmacies to validate survey responses. If any of your pharmacies are selected for additional procedures, you will be contacted by Myers and Stauffer and you will be required to submit additional documentation in support of the information reported on the survey.

If you have any questions, please contact Myers and Stauffer:

Shelly Schmitz
mschmitz@mslc.com
(800) 374-6858 ext. 1861

Lesley Weaverling
lweaverling@mslc.com
(800) 374-6858 ext. 1796

Your cooperation in providing the information for this survey is greatly appreciated.

Sincerely,



T. Allan Hansen
Project Manager
(800) 374-6858 ext. 1038
E-mail: ahansen@mslc.com