



August 2007

Alaska Medical Assistance Newsletter

Volume 2, Number 8



Tamper Resistant Prescription Paper Required

Effective October 1, 2007, and as required by Federal Law, Medicaid outpatient drugs will be reimbursable only if non-electronic prescriptions are executed on tamper resistant paper. Additional guidelines to be issued by CMS are pending.

First Health Services Corp.
1835 S. Bragaw St., Suite 200
Anchorage, AK 99508-3469

<http://alaska.fhsc.com>

(800) 770-5650
(907) 644-6800

Policy Clarification for Recipient Support Services for Community Mental Health Clinics

Recipient Support Services (RSS) may be authorized for high-risk Chronically Mentally Ill (CMI) adults or Severely Emotionally Disturbed (SED) children in need of one-to-one observation for up to 24 hours per day, if there is:

- A multi-axial diagnosis on Axis I/II which may include substance use/abuse
- History/frequency of violence with context of occurrence
- Assaultive/threatening behavior (current presentation)
- Violent delusions or command hallucinations

Providers will continue to submit requests for RSS to Division of Behavioral Health (DBH) Regional Coordinators. Requests for the extended RSS should include:

- A recommendation for the service from the patient's treating psychiatrist or psychiatric nurse practitioner
- Specified dates of service, and
- Medical justification

All service requests may be deferred to the DBH psychiatric clinical director for review. Additional justification may be requested.

Include the following information in the service authorization request:

- History of violence and current context. For example, if a mentally ill person caused harm to another individual 15 years ago while suffering from command hallucinations, there is sufficient reason to be concerned. This is true even if the person has recently reduced or eliminated psychotropic medications and is presented as symptomatic. A history of violence and the current context is the single best predictor of potential for violence.
- Legal history
- The trend of stability over time—are symptoms improving or getting worse?

Additional information regarding the policy clarification/authorization criteria for high-risk CMI adults and SED children can be found on the First Health Services Website at:

<https://alaska.fhsc.com/providers/provupdates.asp>

AUGUST						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August is recognized as National Immunization Awareness Month.

Useful Fax numbers:
PA: 644-8131
PI/Enrollment: 644-8127
EPS: 644-8122
Finance: 644-8120

Common Enumeration Errors in NPPES

The following information concerns common errors related to *Getting, Sharing and Using* your NPI. The entire *MLN Matters* article can be read at:

<http://www.cms.hhs.gov/MLNMattersArticles/downloads/SE0725.pdf>

Errors in Employer Identification Number (EIN): As a reminder, providers that are organizations are required to report the EIN when they apply for an NPI. That EIN may also be the Taxpayer Identification Number (TIN). With the revised NPI Application/Update Form (CMS-10114) to be used beginning July 10, 2007, for on-line, paper, and EFI, organizations that are subparts will be required to report the legal business name (LBN) of their “parent” and the parent’s TIN. The applicant will continue to be required to report its EIN.

Invalid or incomplete data: Within the *Other Provider Identifiers* section of the National Plan and Enumeration System (NPPES) online application the following errors are common:

- The absence of the legacy number,
- Not having the “Type” listed as Medicare for a Medicare provider number, and/or
- Reporting provider numbers that do not belong to the provider applying for the NPI.

Reporting an Incomplete Identifier: Providers/suppliers need to ensure that, if reporting their legacy identifiers to NPPES, they report the full identifier.

Having More than the Allowable Number of Legacy Numbers: At the present time, the NPPES can capture a grand total of 20 “Other Provider Identification Numbers.”

Claims Billing Options

The instructions for completing the new claim forms (CMS-1500, UB-04, and Dental) have been added to our website at: <https://alaska.fhsc.com/providers/Billing.asp>. The new forms contain the information necessary to process claims for services rendered to Medical Assistance recipients. Accuracy, completeness, and clarity are important when completing a paper claim form. Claims arriving at First Health are imaged and need to be legible, information kept within the designated fields, any corrections made neatly and the claim form should not be folded. Send in only the required attachments and include your return address on all claims and mailing envelopes.

The instructions for completing the CMS-1500 are divided into three categories based on provider type:

New CMS-1500 Claim Form Instructions – Set A: Advanced Nurse Practitioner/Midwife; Direct Entry Midwife; Physician; Private Duty Nurse; Early and Periodic Screening, Diagnosis and Treatment; Family Planning Clinic; Nutrition; Podiatry; School-Based Rehabilitative Services; and Targeted Case Management for the Infant Learning Program.

New CMS-1500 Claim Form Instructions – Set B: FQ Health Center/Rural; Indian Health Services and Tribal Services/IHS Clinic; Substance Abuse and Community Mental Health; Day Treatment; Mental Health Physician Clinic; Outpatient Therapy, Physical Therapists, Speech Pathologists and Occupational Therapists; Personal Care Agencies; Durable Medical Equipment and Respiratory Therapy; Care Coordinators; and Residential Supported Living.

Claims Billing Options (continued)

New CMS-1500 Claim Form Instructions – Set C: Home and Community-Based Agency; Environmental Modifications; Chiropractic Services; Hearing Services; Independent Lab Services; Vision Services; and X-ray Services.

What Alaska Health Care Providers Need to Know About “PERM”

PERM, the Payment Error Rate Measurement review of Alaska’s Medicaid Program, is a mandatory audit instituted in response to the federal Improper Payments Information Act of 2002.

All states are reviewed on a rotating basis once every three years. Alaska’s first review period will begin in January 2008 and continue throughout the year.

If your patient records are selected for review, please bear in mind the following points:

- Documentation requested will be for claims paid by Medicaid from Oct. 1, 2007, through Sept. 30, 2008.
- Requests for medical records will come from Livanta, the contractor hired by the Centers for Medicare and Medicaid Services (CMS) to conduct the review.
- Sharing patient records with Livanta for review is not a breach of patient privacy. In fact, you are required by federal law to provide these records.
- Documentation must be submitted within 90 days of Livanta’s request. The state, however, encourages you to turn in documents within 30 days to allow time to make any corrections before the deadline.

Past PERM studies have shown that the reasons for most payment errors are no response or insufficient documentation. Even legitimate claims count as errors if CMS doesn’t receive the requested medical record documentation on time.

Providers are given 90 calendar days from the date of the letter requesting the medical records to submit them. In the request for medical records, the documentation/database contractor provides a documentation checklist with each request. The contractor also follows up with providers with phone calls and letters several times throughout this 90-day timeframe. The state; however, encourages you to turn in documents within 30 days to allow time to make any corrections before the deadline.

If you have any questions about PERM, please contact Leo Blas, Quality Assurance Manager for the Department of Health and Social Services at (907) 269-0478 or leo.blas@alaska.gov.

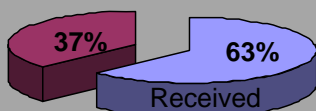
NPI Reminder

The State of Alaska has received NPIs from 63% of enrolled providers leaving a remaining 37% of NPIs needing to be reported. All enrollment applications must have the NPI NPPES verification document and prospective providers need to use the new application for enrollment. If a provider has a pended application they will need to send in their NPI documents to complete the application. Please go to our website for more information about NPI verification. The forms can be found at:

https://alaska.fhsc.com/Downloads/Providers//npi_verification_form.pdf

You can always bring your NPI information when attending any FHSC training.

Need to Receive



2007 August Training Schedule

Petersburg Training Location:

Scandia House
110 North Nordic Drive

PETERSBURG

Day 3 Wednesday, August 1, 2007

Electronic Transactions
8:30 a.m. – 9:30 a.m.

Prior Authorizations (PA)
9:45 a.m. – 10:45 a.m.

Appeals
11:00 a.m. – 12:00 p.m.

Transportation and Accommodations
1:30 p.m. – 2:30 p.m.

Dental Services
2:45 p.m. – 4:45 p.m.

TPL Avoidance
5:00 p.m. – 5:30 p.m.

Day 4 Thursday, August 2, 2007

Mental Health Services
8:30 a.m. – 11:00 a.m.

Physician Services
11:15 a.m. – 12:15 p.m.
1:45 p.m. – 3:45 p.m.

Pharmacy Services
4:00 p.m. – 5:30 p.m.

Palmer Training Location:

Mat-Su Regional Med. Center
2500 South Woodworth Loop

Day 1 & 2 Hatcher Pass Room
Day 3 Denali Room
Day 4 Pioneer Peak Room

PALMER

Day 1 Tuesday, August 7, 2007

Introduction to Alaska Medical Assistance
8:30 a.m. – 12:00 p.m.

Eligibility
1:30 p.m. – 2:30 p.m.

Guidelines for Recordkeeping and Potential Audits
2:45 p.m. – 3:45 p.m.

Care Management Program
4:00 p.m. – 5:30 p.m.

Day 2 Wednesday, August 8, 2007

Adjustments and Voids
8:30 a.m. – 9:30 a.m.

Remittance Advice
9:45 a.m. – 10:45 a.m.

PALMER (continued)

Resubmission Turnaround Documents (RTD)
11:00 a.m. – 12:00 p.m.

CMS-1500 Form Completion
1:30 p.m. – 2:30 p.m.

UB-04 Form Completion
2:45 p.m. – 3:45 p.m.

Edit Resolution
4:00 p.m. – 5:30 p.m.

Day 3 Thursday, August 9, 2007

Electronic Transactions
9:30 a.m. – 10:30 a.m.

Prior Authorizations (PA)
10:45 a.m. – 11:45 a.m.

Appeals
1:30 p.m. – 2:30 p.m.

Transportation and Accommodations
2:45 p.m. – 3:45 p.m.

Dental Services
4:00 p.m. – 5:00 p.m.

TPL Avoidance
5:00 p.m. – 5:30 p.m.

Day 4 Friday, August 10, 2007

Inpatient/Outpatient Hospital
8:30 a.m. – 11:00 a.m.

Mental Health/Substance Abuse
11:15 a.m. – 12:15 p.m.
1:45 p.m. – 3:15 p.m.

Outpatient Therapy Services
3:30 p.m. – 5:30 p.m.

Fairbanks Training Location:

Chena River Convention Ctr
109 Clay Street

FAIRBANKS

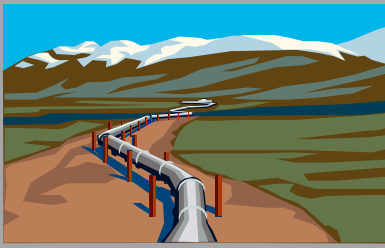
Day 1 Tuesday, August 14, 2007

Introduction to Alaska Medical Assistance
9:00 a.m. – 12:00 p.m.

IHS Manual Overview
1:30 p.m. – 2:30 p.m.

Workplace Visitation/Edit Resolution
2:30 p.m. – 4:30 p.m.

The City of Fairbanks was named after Charles W. Fairbanks, a senator from Indiana. Fairbanks later became the Vice President of the United States under Theodore Roosevelt.



FAIRBANKS (continued)

Day 2 Wednesday, August 15, 2007

Guidelines for Recordkeeping and Potential Audits
9:00 a.m. – 10:45 a.m.

Remittance Advice (RA)
10:45 a.m. – 12:00 p.m.

Resubmission Turnaround Documents (RTD)
1:30 p.m. – 2:30 p.m.

Adjustments and Voids
2:45 p.m. – 3:45 p.m.

Eligibility
4:00 p.m. – 4:30 p.m.

Day 3 Thursday, August 16, 2007

Prior Authorization (PA)
9:00 a.m. – 10:15 a.m.

CMS-1500 Form Completion
10:30 a.m. – 11:15 a.m.

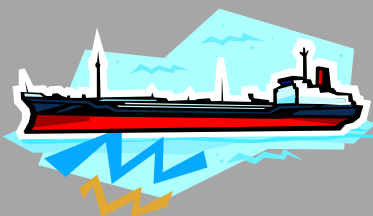
UB-04 Form Completion
11:30 a.m. – 12:00 p.m.
Appeals
1:30 p.m. – 2:15 p.m.

Dental Services
2:30 p.m. – 4:30 p.m.

Valdez Training Location:

Civic Center
110 Clifton Drive
Conference Room

The historic billionth barrel of Alaska crude oil reached Valdez on January 16, 1980.



VALDEZ

Day 1 Tuesday, August 21, 2007

Introduction to Alaska Medical Assistance
8:30 a.m. – 12:00 p.m.

Eligibility
1:30 p.m. – 2:30 p.m.

Guidelines for Recordkeeping and Potential Audits
2:45 p.m. – 3:45 p.m.

Care Management Program
4:00 p.m. – 5:30 p.m.

Day 2 Wednesday, August 22, 2007

Adjustments and Voids
8:30 a.m. – 9:30 a.m.

Remittance Advice
9:45 a.m. – 10:45 a.m.

VALDEZ (continued)

Resubmission Turnaround Documents (RTD)
11:00 a.m. – 12:00 p.m.

CMS-1500 Form Completion
1:30 p.m. – 2:30 p.m.

UB-04 Form Completion
2:45 p.m. – 3:45 p.m.

Edit Resolution
4:00 p.m. – 5:30 p.m.

Day 3 Thursday, August 23, 2007

Electronic Transactions
8:30 a.m. – 9:30 a.m.

Prior Authorization (PA)
9:45 a.m. – 10:45 a.m.

Appeals
11:00 a.m. – 12:00 p.m.

Transportation & Accommodations
1:30 p.m. – 2:30 p.m.
Dental Services
2:45 p.m. – 4:45 p.m.

TPL Avoidance
5:00 p.m. – 5:30 p.m.

Day 4 Friday, August 24, 2007

Physician Services
8:30 a.m. - 11:30 a.m.
Waiver Services
1:00 p.m. – 3:00 p.m.

Mental Health/Substance Abuse
3:15 p.m. – 5:30 p.m.

Anchorage Training Location:

FHSC
1835 S. Bragaw Street
Third Floor Training Room

ANCHORAGE

Day 1 Tuesday, August 28, 2007

Introduction to Alaska Medical Assistance
8:30 a.m. – 12:00 p.m.

Eligibility
2:00 p.m. – 3:00 p.m.

Guidelines for Recordkeeping and Potential Audits
3:15 p.m. – 4:15 p.m.

Care Management Program
4:30 p.m. – 5:30 p.m.

ANCHORAGE (continued)

Day 2 Wednesday, August 29, 2007

Adjustments and Voids
8:30 a.m. – 9:30 a.m.

Remittance Advice
9:45 a.m. – 10:45 a.m.

Resubmission Turnaround Documents (RTD)
11:00 a.m. – 12:00 p.m.

CMS-1500 Form Completion
2:00 p.m. – 3:00 p.m.

UB-04 Form Completion
3:15 p.m. – 4:15 p.m.

Edit Resolution
4:30 p.m. – 5:30 p.m.

Day 3 Thursday, August 30, 2007

Electronic Transactions
8:30 a.m. – 9:30 a.m.

Prior Authorization (PA)
9:45 a.m. – 10:45 a.m.

Appeals
11:00 a.m. – 12:00 p.m.

Transportation & Accommodations
2:00 p.m. – 3:00 p.m.

Dental Services
3:15 p.m. – 5:30 p.m.

Palmer Training Location:

Mat-Su Regional Med. Center
2500 South Woodworth Loop

Day 1 Pioneer Peak Room
Day 2 Hatcher Pass Room

PALMER

Day 1 Tuesday, August 28, 2007

Pharmacy
8:30 a.m. – 10:30 a.m.

PCA Services
10:45 a.m. – 11:45 a.m.
1:15 p.m. – 2:45 p.m.

Vision Services
3:00 p.m. – 5:30 p.m.

Day 2 Wednesday, August 29, 2007

Waiver Services
8:30 a.m. – 10:30 a.m.

PALMER (continued)

Direct Entry Midwife Services
10:45 a.m. – 11:45 a.m.
1:15 p.m. – 2:15 p.m.

Hearing Services
2:30 p.m. – 4:00 p.m.

Durable Medical Equipment Services
4:45 p.m. – 5:30 p.m.



TELECONFERENCES

Wednesday, August 15, 2007

PCA Services
9:30 a.m. – 11:30 a.m.

Waiver Services
1:30 p.m. – 3:30 p.m.