



# First Health Services Corporation®

A Coventry Health Care Company



February 2007

Alaska Medical Assistance Newsletter

Volume 2, Number 2

First Health Services Corp.  
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F E B R U A R Y

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12	13	14	15	16	17	18
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The State of Alaska offices will be closed on:

**February 19, 2007**  
**Presidents' Day**

Useful Fax numbers:  
PA: 644-6831  
PI/Enrollment: 644-8127  
EPS: 644-8122  
Finance: 644-8120

*First Health Services, in conjunction with the Department of Health & Social Services, publishes this monthly newsletter to offer providers useful information, monthly reminders, and tips on how to make billing easier.*

NPI NPI NPI NPI NPI NPI NPI NPI NPI NPI NPI

### Three Months and Counting Until May 23, 2007 NPI Implementation Day!

There are three ways that you can obtain your NPI.



Complete an online application at:  
<https://nppes.cms.hhs.gov/NPPES/Welcome.do>



To request and complete a paper application you must:

Telephone: 800 456-3203 or TTY 800 692-2326 to request an application

E-mail: [customerservice@npienumerator.com](mailto:customerservice@npienumerator.com) to request an application

Mail completed application to: NPI Enumerator, P.O. Box 6059, Fargo, ND 58108-6059

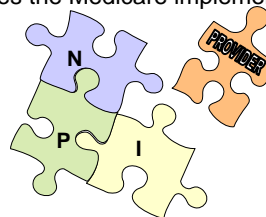


Have an Electronic File Interchange Organization (EFIO) submit the application on your behalf.

An excellent resource to learn about the National Provider Identifier can be found at:

[http://www.cms.hhs.gov/NationalProviderStand/Downloads/NPI\\_Training\\_Package.pdf](http://www.cms.hhs.gov/NationalProviderStand/Downloads/NPI_Training_Package.pdf)

You will find four pertinent PowerPoint presentations on this site. Module 1 provides basic information and a general overview of NPI. Module 2 explains the Electronic File Interchange process. Module 3 is about Subparts and illustrates common situations that may tend to puzzle providers and Module 5 describes the Medicare implementation requirements specific to Medicare providers.



### Inpatient/RPTC Policy and Procedures Manual

The Medicaid Protocols and Medical Necessity Criteria Manual for Inpatient and Residential Psychiatric Treatment has been updated and is available online at [https://alaska.fhsc.com/Downloads/Providers/PPManual\\_IPPsych.pdf](https://alaska.fhsc.com/Downloads/Providers/PPManual_IPPsych.pdf)

Hold the Press!

### Medicaid Provider Training Program

First Health Services/Health Care Management (FHSC/HCM) is under contract with the Division of Behavioral Health (DBH) to perform prior authorization and utilization management of inpatient and residential psychiatric treatment. These services are provided to eligible Alaska Medicaid recipients under the age of 21.

Two training opportunities are being offered this spring by FHSC/HCM. The purpose of the training is to educate providers on the policies and procedures of how to obtain certification for inpatient and residential psychiatric treatment services along with a thorough review of policy changes. A two-day training session will be held in Anchorage (Session I), and a one-day training session will be held in Juneau (Session II). During the Anchorage training there will be opportunities for case reviews and discussion.

**Alaskan Cultural Awareness Day** sponsored by First Health Services/HCM will be on April 10, 2007 at the Hotel Captain Cook. A fee of \$60 will include lunch and Continuing Education Unit's for presentations on Native Culture. *(Registration for Alaskan Cultural Awareness Day must be mailed with appropriate fees. More information will be forthcoming regarding the Cultural Awareness Day.)*

**Session I**  
(Includes Cultural Day)  
(Limited to 85 participants)

**Anchorage**  
April 10-12, 2007  
Hotel Captain Cook  
(907) 343-2347

**Session II**  
(Limited to 25 participants)

**Juneau**  
April 17, 2007  
Travelodge Motel  
(907) 789-9700

Please call the appropriate hotel early to make your reservation and ensure accommodation. There are special rates for the training attendees at the Hotel Captain Cook. Be sure to indicate that you are attending the First Health Medicaid Provider Training.

Pre-registration is mandatory. The deadline for registration is March 13, 2007. You may register for sessions on the First Health Services website at [https://alaska.fhsc.com/training/regForm\\_participant.asp?ct=ALL](https://alaska.fhsc.com/training/regForm_participant.asp?ct=ALL). You will receive an instant response that you are registered for your chosen session.

**Due to limited seating, we cannot guarantee a seat if you are not registered.** If you are unable to access the FHSC website to obtain the registration information, please contact **Lyn Tashea at (907) 644-6800 or (800) 770-5650** (in state, toll-free).

### Evaluation and Management (E/M) Consultation Codes

During the fiscal year of 2005 CMS reported approximately \$500 million spent in error due to the incorrect coding of E/M consultations (on a national level).

A consultation occurs when a physician or qualified non-physician practitioner (NPP) or other appropriate source ("provider") is asking another provider with specific medical expertise for advice, an opinion, a recommendation, suggestion, direction, or counsel, etc. in evaluating or treating a patient.

The following must be documented:

1. Both the requesting provider and the consultant provider should include the request and the need for the consultation in the patient's medical record.

### E/M Consultation Codes (con't)

2. The opinion of the consultant and any other service performed by the consultant provider should be in the patient's medical record.
3. A written report of the consultant's opinion, recommendation or findings needs to be communicated to the requesting practitioner and put in the patient's medical record.

To read a copy of Consultations in Medicare, Coding and Reimbursement, from the Office of Inspector General go to the following link:

<http://oig.hhs.gov/oei/reports/oei-09-02-00030.pdf>

### To Be a Subpart or Not To Be

Organization Health Care Providers: Covered Entities that are corporations, partnerships or other types of businesses that are separate from an individual *may* have subparts.

Covered Entities: Health plans, clearinghouses, and health care providers who transmit any health information in electronic form that is considered a HIPAA standard transaction.

Individual Practitioner: A health care provider who is enrolled in Medicaid as an individual practitioner, sole proprietor or sole proprietorship is eligible for a single NPI and therefore does not have subparts.

For more information concerning subparts please use the following link:

[http://www.cms.hhs.gov/NationalProvIdentStand/downloads/npi fs subparts 032106.pdf](http://www.cms.hhs.gov/NationalProvIdentStand/downloads/npi_fs_subparts_032106.pdf)

TO BE

**A subpart *cannot* be a person and a person *cannot* have subparts!**

NOT TO BE

Terminology:

**Taxonomy:** The science or technique of classification.

### Taxonomy Codes and NPI

The Health Care Provider Taxonomy code set is a collection of unique alphanumeric codes, ten characters in length. The code set is structured into three distinct levels including provider type, classification and area of specialization.

The Health Care Provider Taxonomy code set allows a single provider (individual, group, or institution) to identify their specialty category.

Providers may have one or more than one value associated to them. The NUCC has added the new classifications listed below. For more information regarding taxonomy codes please go to [www.wpc-edi.com/taxonomy](http://www.wpc-edi.com/taxonomy).

Moose have a taxonomy of their own.



Kingdom: Animalia  
Phylum: Chordata  
Class: Mammalia  
Order: Artiodactylaf

Family: Cervidae

Genus: Alces

Species: Alces

Moose

- Local Education Agency
- Institutional Pharmacy
- Clinic Pharmacy
- Indian Health Service/Tribal/Urban
- Mail Order Pharmacy
- Managed Care Organization Pharmacy
- Home Infusion Therapy Pharmacy
- Non-Pharmacy Dispensing Site
- Dept. of Veterans Affairs (VA) Pharmacy
- Long-Term Care Pharmacy
- Community/Retail Pharmacy
- Indian Health (I/T/U) Pharmacy
- Nuclear Pharmacy
- Specialty Pharmacy

2007 February Training

**Introductory Classes**

**Day 1** February 20

**Introduction to Alaska Medical Assistance**

8:30 a.m. – 12 p.m. Anchorage

**Eligibility**

2 p.m. – 3 p.m. Anchorage

**Audits and Reviews**

3:15 p.m. – 4:15 p.m. Anchorage



**Day 2** February 21

**Adjustments and Voids**

8:30 a.m. – 9:30 a.m. Anchorage

**Remittance Advice**

9:45 a.m. – 10:45 a.m. Anchorage

**Resubmission Turnaround Documents (RTDs)**

11 a.m. – 12 p.m. Anchorage

**Completing Claim Forms: CMS-1500**

2 p.m. – 3 p.m. Anchorage

**Completing Claim Forms: UB-92**

3:15 p.m. – 4:15 p.m. Anchorage

**Day 3** February 22

**Electronic Transactions**

8:30 a.m. – 9:30 a.m. Anchorage



**Prior Authorization (PA)**

9:45 a.m. – 10:45 a.m. Anchorage

**Appeals**

11 a.m. – 12 p.m. Anchorage

**Transportation and Accommodation**

2 p.m. – 3 p.m. Anchorage

**In Depth Classes**

**Edit Resolution**

3 p.m. – 4:15 p.m. Anchorage

02/06/07

**Note:** Introductory classes are offered as a series over three days.

**Introductory Class Locations:**

Anchorage Feb. 20-22  
1835 S Bragaw, 3rd floor

**In Depth Classes** →

**In Depth Classes** →

Providers and billing staff are encouraged to attend training. There is no charge to attend, as training is sponsored under contract with the State of Alaska, Department of Health and Social Services, Division of Health Care Services. All participants should bring their provider billing manuals.



**February Training (con't)**

**Care Management Program**

2 p.m. – 3:15 p.m. Anchorage  
02/23/07

**Dental** 

10 a.m. – 12 p.m. Anchorage  
02/23/07

**Audiology**

1 p.m. – 3:30 p.m. Anchorage  
02/27/07

**Teleconferences**

**HIPAA Update**

10 a.m. – 11 a.m. Teleconference  
02/01/07

**TPL Avoidance**

1 p.m. – 2 p.m. Teleconference  
02/01/07

**Edit Resolution**

3 p.m. – 4:15 p.m. Teleconference  
02/08/07

**Indian Health Services/Tribal Facility Services Billing Manual & First Health Services Website Overview**

1 p.m. Teleconference  
02/13/07

**Care Management Program**

2 p.m. – 3:15 p.m. Teleconference  
02/26/07

**Audiology**

1 p.m. – 3:30 p.m. Teleconference  
02/28/07

**Glossary**

**Atypical Provider.** Provides a service that is not specifically health care. Examples are non-emergency transportation—taxi drivers, home modifications—carpenters and vehicle modifications—auto mechanics.

**MCI.** Medicaid Contract ID synonymous with Medicaid Provider ID.

**NPI Transition Period.** The period of time prior to May 23, 2007 during which providers may submit claims using both their MCI and NPI. *Note:* On May 23, 2007 at the end of the transition period, health care providers are *required* to submit claims using their NPI.

**UB-04**

Forms and instructions have been developed and posted on the NUBC website at [www.nubc.org](http://www.nubc.org).

**UB-04 Implementation—CMS 1500 Revision**

Beginning May 23, 2007 those institutions previously filing paper claims using the UB-92 *must* use the UB-04. The CMS-1500 claim form has been revised by the National Uniform Claim Committee (NUCC) to accommodate the reporting of the National Provider Identifier (NPI) Number. Its use is required as of April 1, 2007 with a transition period commencing prior to that date.