

January 6, 2012

New Billing Provider Address Requirements for HIPAA 5010 Transactions

Physical Address Now Required

Beginning January 1, 2012 in accordance with the HIPAA 5010 requirements, all providers are required to use a physical address, as well as the ZIP+4 code when billing Alaska Medicaid electronically.

This requirement affects all electronic transactions containing a N3 segment in the **Billing Provider Address Loop**. Only the **Billing Provider Address Loop** has this restriction and the new requirements do not affect any other address. Alaska Medicaid will reject any electronic claim submitted without a physical address in the N3 segment.

If you enter a post office box, your transaction will be rejected. Any variation, but not limited to, the examples below will cause your claim to reject:

- Post Office
- P.O. Box
- PO Box
- Lock Box
- Lock Bin

Submitting the physical address in the **Billing Provider Address Loop** will not affect receipt of your remittance advice (RA) and check. Your payments and RAs will be mailed to the same pay-to address as before.

ZIP Code +4 Now Required

All transactions must contain a nine digit ZIP code (ZIP+4) in the **Billing Provider Address Loop**. Providers can find their ZIP+4 codes at <http://zip4.usps.com>. When billing, enter the ZIP code without hyphens or spaces.

Resources

Providers can review HIPAA 5010 information and updates at <http://medicaidalaska.com> by selecting the HIPAA 5010 tab. News alerts, FAQs, companion guides, and training documents related to HIPAA 5010 are available from this page.

Questions?

Providers can contact ACS' Provider Inquiry at 907.644.6800, option 1, or 800.770.5650, option 1, 1 (toll-free in Alaska) or the Electronic Media Coordinator at 907.644.6800, option 3, or 800.770.5650, option 1, 4 (toll-free in Alaska).